

No. Fin (C)-B(7)-1/2009
Government of Himachal Pradesh
Finance (Regulation) Department

Dated Shimla-171002, 20th April, 2012.

OFFICE MEMORANDUM

Subject: Amendment of existing provisions and revision of entitlements of Travelling Allowance and Daily Allowance to the State Government employees.

The matter regarding revision of entitlement/rates of Travelling Allowance and Daily Allowance was receiving attention of the Government for some time. After careful consideration of the matter, the Governor, Himachal Pradesh, in partial modification of this Department OM No. Fin(C)-B(7)-14/98, dated the 8th December, 1998 and subsequent OM dated the 2nd June, 2006, is pleased to order amendments of existing provisions and revision of entitlements / rates of TA/DA in respect of State Government employees in the manner as under:-

- I. **GRADATION:** The existing Grading pattern as prescribed in Para 2 (1) of Finance Department O.M. No. Fin-(C)-B(7)-14/98, dated the 8th December, 1998 is substituted as under:-

Existing Grading Pattern	Category
I	A
II	B
III	C
IV	D
V & VI	E

CATEGORY	Grade Pay/Pay Scale
	(i) Grade Pay in the case of State Govt. officials (ii) Pay Scale in the case of Judicial Officers

E

A	(i) Grade Pay Rs.10,000/- and above (ii) Pay Scale of Post- Rs.57,700/- and above
B	(i) Grade Pay from Rs.6600/- and above but less than Rs.10,000/- (ii) Pay Scale of the post- Rs.33,090/- and above but less than the pay scale of the post- Rs.57,700/-
C	(i) Grade Pay from Rs.5000/- and above but less than the Grade Pay of Rs. 6600/- (ii) Pay Scale of post- Rs.27,700/- and above but less than the Pay scale of the post - Rs. 33,090/-
D	(i) Grade Pay from Rs.3000/- and above but less than the Grade Pay of Rs. 5000/-
E	(i) Grade Pay from Rs.1300/- and above but less than Rs.3000/-

The existing Grading pattern as prescribed in Para 2 (2) and 2 (3) of Finance Department O.M. No. Fin-C-B(7)-14/98, dated the 8th December, 1998 stand deleted.

- II. Existing Para 4 (1) of Finance Department O.M. No. Fin-C-B (7)-14/98, dated the 8th December, 1998 which stood substituted vide O.M. No. Fin (C)-B (7)-14/98, dated 2nd June, 2006 is further amended as under:-

Para 4 (1) Rates of Daily Allowance within Himachal Pradesh

CATEGORY	Revised Rates of Daily Allowance within the State of H.P. (Rs. per day)
A	250
B	200
C	180
D	160
E	130

Existing Para 4 (3) of Finance Deptt. O.M. No. Fin-C-B (7)-14/98, dated the 8th December, 1998 stands substituted as under:

- III. Existing Para 4 (3) (a), (b) and (c) of Finance Department O.M. No. Fin-C-B (7)-14/98, dated the 8th December, 1998 stands substituted by the following:-

Para 4 (3) The whole State of Himachal Pradesh is uniformly categorized in one group.

- IV. Existing Para 4 (4) of Finance Department O.M. No. Fin-C-B (7)-14/98, dated the 8th December, 1998 which stood substituted vide O.M. No. Fin (C)-B (7)-14/98, dated 2nd June, 2006 is further amended as follows:-

(a) Hyderabad and Ahmedabad are added to the category of Metros for the purpose of Daily Allowance outside Himachal Pradesh.

(b) Rates of Daily Allowance outside Himachal Pradesh

CATEGORY	Rate of Daily Allowance for Delhi/ Chennai/ Mumbai/ Calcutta/ Bangalore/Hyderabad/ Ahmedabad Metros (Rs. per day)	Other Places (Rs. per day)
A	500	400
B	350	300
C	250	200
D	250	200
E	250	200

- V. Existing Para 5 (1) of Finance Department O.M. No. Fin-C-B (7)-14/98, dated the 8th December, 1998 which stood substituted vide O.M. No. Fin (C)-B (7)-14/98, dated 2nd June, 2006 is further amended as follows:-

Para 5 (1): Rates for Re-imburement of Hotel Rent .

The maximum rates of re-imburement of hotel rent to the State Government employees who stay in hotels, guest houses run on commercial lines while on duty, on production of receipt shall be as follows:-

CATEGORY	Rates admissible in Delhi/ Chennai/ Mumbai/ Calcutta/ Bangalore/Hyderabad/Ahmedabad (Rs. per day)	Rates admissible in other places outside the State (Rs. per day)
A	5000	1600
B	3000	1200
C	1500	800
D	1000	600
E	1000	500

This is the maximum limit as per entitlement subject to the production of actual receipt of Hotel rent. There will, however be no re-imburement for food. However, in case of Delhi reimbursement is allowed only on non-availability of accommodation in Himachal Bhawan and Himachal Sadan at New Delhi and for Chandigarh on non availability of accommodation at Himachal Bhawan as per the guidelines issued by the GAD.

- VI. Existing Para 8 of O.M. No. Fin-C-B (7)-14/98, dated 8th December, 1998 is amended as follows:-

Para 8 Public Transport Entitlements

GROUP	Entitlements
A, B & C	A.C. Bus
D	Deluxe Bus
E	Ordinary Bus

VII. Existing Para 14 (1) of O.M. No. Fin-C-B (7)-14/98, dated 8th December 1998 is amended as under:-

Para 14(1) Local Transportation Allowance on Tour and Training

Metropolitan cities i.e. Delhi, Mumbai, Calcutta, Chennai, Bangalore, Hyderabad and Ahmadabad, the entitlement of fixed amount for meeting local transportation cost will be as under:-

GROUP	Local Transportation Allowance (Rs. per day)
A to C	500
D to F	250

VIII. Existing Para-15 (2) of O.M. No. Fin-C-B (7)-14/98, dated 8th December 1998 is amended as under:-


Para 15 (2) Terminal Transportation Charges:

For the tour stations specified in Para 15 (3), terminal transportation charges shall be admissible at the following rates:-

GROUP	Terminal Transportation Charges (Rs. per station)
A to C	200/-
D to E	100/-

The rest of the provisions of T.A./D.A. entitlements/rates etc. shall continue to be applicable as heretofore as per the Finance Department O.M. No.Fin-C-B(7)14/98, dated 8th December, 1998 and 2nd June, 2006 respectively.

The revised entitlements/rates of T.A./D.A. shall be allowed with effect from 1st April, 2012 onwards.


Dr. Shrikant Baldi
Pr. Secretary(Finance)to the
Government of Himachal Pradesh.


All Administrative Secretaries to the
Government of Himachal Pradesh, Shimla-2

Endst. No. As above Dated Shimla-171002, the 26th April, 2012.

Copy to :-

1. The Registrar General, High Court, H.P. Shimla.
2. The Secretary, H.P. Vidhan Sabha, Shimla-171004.
3. The Principal Accountant General, Himachal Pradesh, Shimla-171003

4. The Accountant General (A&E), Himachal Pradesh, Shimla-3.
5. The Divisional Commissioners, Shimla/Kangra/Mandi Divisions, Himachal Pradesh.
6. The Resident Commissioner, H.P. Himachal Bhawan, Sikandra Road, New Delhi.
7. All Heads of Departments in Himachal Pradesh.
8. The Secretary, H.P. Public Service Commission, Nigam Vihar, Shimla-2.
9. All Deputy Commissioners in Himachal Pradesh.
10. The Director, IF Department, Himachal Pradesh, Shimla- 2.
11. The Secretary, H.P Electricity Regulatory Commission, Khalini, Shimla.
12. The Secretary, Lokayukta, Pine Grove Building, Shimla-2.
13. The Registrar, H.P.State Consumer Commission, Shimla.
14. The Secretary, H.P. Subordinate Services Selection Board, Hamirpur.
15. All District Treasury Officers/ Treasury Officers in H.P.
16. The Resident Commissioner, Pangi, Chamba, Himachal Pradesh.
17. The Deputy Commissioner, Relief and Rehabilitation, Bias Project, Raja Ka Talab, Kangra, H.P.
18. The Controller, Deptt. of Personnel, H.P. Sectt., Shimla-2.
19. The Section officer (S.A. Accounts), H.P. Sectt., Shimla-2 with 10 spare copies.
20. Guard File.


Joint Secretary (Finance) to the
Government of Himachal Pradesh